



Woonona Shamrocks Rugby Club Inc

*Annual General Meeting
Sunday November 16, 2025
10.00 AM*

AGENDA [Part A: 10.00 to 10.45])

1	Attendance and Apologies:
2	Rules of Voting: Financial members only.
3	Minutes of previous Annual General Meeting: Held on 17 November 2024
4	2025 Annual Report Tabled : Presentation of Reports
5	Election of Officers for 2025 – 2026:
6	Setting of Club Member Fees:
8	General Business: a. Vote on Proposed Changes to the Club Constitution

AGENDA [Part B: 10.45 to 11.30)

9	General Business: b. Vote on Proposed Life Membership Status for: I. Marilyn Saywell II. Richard Aylett c. Identification of additional meeting in 2026 to discuss the future of the Shamrocks Rugby Club
----------	--

FOLLOWED BY FAMILY FUN DAY 11.30 – 3.00 ON OCEAN PARK



WOONONA SHAMROCKS RUGBY CLUB ANNUAL GENERAL MEETING Sunday November 16th 2025						
Office Bearers: 2024 - 2025			2025 AGM ELECTIONS - For 2026 Season			
	Current Office Bearer	Prior Nomination	Person Nominated	Nominator	Secunder	Outcome
Executive Committee						
President	Tony Crewe		This Position Not Due For Election This Meeting			
Vice President	Vaughan Judd					
Hon Secretary	Vacant					
Hon Treasurer	Mark Dandridge					
Club Captain	Ben Ridgway					
Director Junior Rugby	Troy Kiefer		This Position Not Due For Election This Meeting			
Management Committee						
Match Day Chairperson	Vaughan Judd					
Assistant Secretary	Vacant					
Assistant Treasurer	Terry Nutt					
Social Chairperson	Kerryn Kiefer					
Players Representatives	(Aidan Jordens)					
Registrar	Vaughan Judd					
Hall Convener	Vacant					
Canteen Manager	Michael Hyam					
Grounds Manager	Mark Ziebel					
IDRU Delegate	Huw Thomas					
Marketing & Communications	Jack McConnell (Aidan Jordens)					
Co-ordinator Coaching/Referees	Vacant					
Other Club Office Bearers						
Licensee	Andrew Cracknell		Non Elected Positions			
Hon Solicitor	Tom Ellicott					
Hon Auditor	Andrew Webb					
Communications	(Aidan Jordens)					
Juniors Sub Committee						
Director Junior Rugby (Chair)	Vacant		These Positions to be determined by the Juniors' Rugby AGM			
Juniors Treasurer	Vacant					
Juniors Registrar	Vacant					
Nominations to be received prior to the AGM - or - if no prior nominations received - nominations from the floor on the day						
The Six Executive Positions (once a person is elected) hold that position for <i>TWO</i> years. This is on a rotational basis whereby 3 positions are NOT due for election each year. AT the 2025 AGM -the President, Secretary and Director, Junior Rugby positions were NOT due for election but as the Secretary position was unfilled - it is due for election.						



Woonona Shamrocks Rugby Club

2024 ANNUAL GENERAL MEETING Minutes

Date:	17th November 2024
Time:	A quorum was present and the meeting opened at 11.00 AM
Place:	Ocean Park Clubroom

Agenda Item		
Attendance:		
1	Attendees: x 20	Chair: Huw Thomas took the Chair and 19 other members were in attendance as per the attached Sign-On Sheet
	Apologies: x 8	Denise Hyam, Paul Ridgway, Rowan Allnut, Tricia Thomas, Janet Traynor, Mick Traynor, Andrew Webb and Anne Phillis.
Rules of Voting:		
2	The Chair noted that only 2023 -2024 Financial Members (Associate & Players) Only were entitled to vote at this meeting and welcomed all to the meeting.	
Minutes of previous Annual General meeting held on 24 th November 2023		
3	It was moved that these minutes be accepted as a true record of that meeting.	
	Moved: Mark Dandridge	Seconded: Terry Nutt Passed:
	Matters Arising from The Minutes: NIL:	



Woonona Shamrocks Rugby Club

2024 ANNUAL GENERAL MEETING Minutes

The Annual Report was tabled and the following elements were highlighted:

President's Report:

The President (HUW Thomas) provided an extensive written report and highlighted the following:

- A huge thankyou to the volunteers who have made such a significant input to club work
- Another acknowledgement of the support of all the Club's sponsors
- Tom Ellicott's leadership as IDRUG President was acknowledged as well as Andrew Webb's continued support for the Club.
- The situation in the Juniors remains an issue
- The President's Report concluded with an optimistic outlook for 2025
- Huw thanked everyone for their support over the last Two years of his term as President and concluded that he would very much like to have a continued role within the Club.

That the President's Report be accepted:

Moved: Michael Hyam

Seconded: Ken Phillis

Passed:

Treasurer's Report:

Mark Dandridge thanked Andrew Webb for his audit work and guidance. The Treasurer has provided an extensive written report and noted the following:

- The importance of Sponsorship to the Club was noted
- A Net Deficit of \$18,761 was recorded for 2024
- This represented a year-on-year turnaround of a negative \$49,937 in operating performance.
- A number of reasons for this deficit were identified:
 - A large carry-over of some costs from the 2023 trading year were noted
 - Larger than usual building maintenance costs were recorded
 - A number of significant purchases such as two new fridges, updated CCTV system were accounted for
 - A large drop (about 30%) in Canteen sales was noted and this was due to there being about 30% less trading days for the club because of no 2024 trial games, one less team in the comp and only one semi-final being held at Ocean Park.
 - The new model of support for players to meet their registration costs
- Despite this situation the Auditor identified that the Club "remains in a strong financial position"

That the Treasurer's Report be accepted:

Moved: Graham McDonald

Seconded: Paul Griffith

Passed



Woonona Shamrocks Rugby Club

2024 ANNUAL GENERAL MEETING Minutes

Election Of Officers:

5.

WOONONA SHAMROCKS RUGBY CLUB ANNUAL GENERAL MEETING Sunday November 17 th 2024						
Office Bearers: 2023 -2024			2024 AGM ELECTIONS - For 2025 Season			
	<i>Current Office Bearer</i>	<i>Prior Nomination</i>	<i>Person Nominated</i>	<i>Nominator</i>	<i>Secunder</i>	<i>Outcome</i>
Executive Committee						
President	Huw Thomas *					
Vice President	Vaughan Judd		This Position Not Due For Election This Meeting			
Director Juniors Rugby	Vacant		This Position to be determined by the Juniors Rugby AGM			
Hon Secretary	Vacant					
Hon Treasurer	Mark Dandridge		This Position Not Due For Election This Meeting			
Club Captain	Ben Ridgway		This Position Not Due For Election This Meeting			
Management Committee						
Match Day Chairperson	Vaughan Judd					
Assistant Secretary	Vacant					
Assistant Treasurer	Terry Nutt	Terry Nutt	Terry Nutt	Ken Phillis	Michael Hyam	
Social Chairperson	Denise Hyam *					
Players Representatives	(Aidan Jordens)					
Registrar	Vaughan Judd					
Hall Convener	Vacant					
Canteen Manager	Michael Hyam	Michael Hyam	Michael Hyam	Ken Phillis	Terry Nutt	
Grounds Manager	Mark Ziebel	Mark Ziebel	Mark Ziebel	Michael Hyam	Ken Phillis	
Juniors Treasurer	Vacant		These Positions to be determined by the Juniors' Rugby AGM			
Juniors Registrar	Vacant					
IDRU Delegate	Huw Thomas					
Marketing & Communications	Jack McConnell (Aidan Jordens)					
Womens' Rugby Coaching Development	Vacant					
Co-ordinator Coaching/Referees	Vacant					
Other Club Office Bearers						
Licensee	Andrew Cracknell		Non Elected Positions			
Hon Solicitor	Tom Ellicott					
Hon Auditor	Andrew Webb					
Communications	(Aidan Jordens)					
Juniors Sub Committee						
Director Junior Rugby (Chair)	Vacant		These Positions to be determined by the Juniors' Rugby AGM			
Juniors Treasurer	Vacant					
Juniors Registrar	Vacant					
* Not Nominating for 2025 Season						
Nominations to be received prior to the AGM - or - If no prior nominations received - nominations from the floor on the day						
The Six Executive Positions (once a person is elected) hold that position for TWO years. This is on a rotational basis whereby 3 positions are NOT due for election each year. At the 2024 AGM -the Vice President , Treasurer and Club Captain positions were NOT due for election.						



Woonona Shamrocks Rugby Club

2024 ANNUAL GENERAL MEETING Minutes

As the President's position is up for re-election this year and Huw Thomas is not seeking re-election, he thanked Members and the Committee for their support during the last few years. Huw Thomas also thanked the outgoing Social Coordinator (Denise Hyam) for her work on the Committee noting she was not nominating for this position as she is of the view that the position needs to be filled by someone closer to the player group and their partners etc.

Accordance with Clause 14(b) of the Club Constitution nominations had been called for the positions identified in the table above identifying those positions to be filled for a period of 12 months or until the next AGM is called.:

It was noted that the Six Executive Positions (once a person is elected) hold that position for two years.

This is on a rotational basis whereby 3 positions are NOT due for election each year.

At this 2024 AGM - the Vice President, Treasurer and Club Captain positions were NOT due for election.

Huw Thomas vacated the chair.

The Senior Vice President took the Chair to conduct the election of Office Bearers for the coming season

Nominations were called for the position of President.

Terry Nutt nominated Tony Crewe and this was seconded by Michael Hyam.

Tony identified that he was happy to accept the nomination but said that he would be busy with work and would be absent for a few months early in 2025. The group felt that this was not an impediment to taking on the position and as there were no other nominees, Tony was elected as President for the next two years.

Written and signed nominations were received for those positions identified in the table above i.e. three positions:

- Assistant Treasurer – Terry Nutt
- Canteen Manager: Michael Hyam
- Grounds Manager: Mark Ziebell

There being no other nominations these three were declared as elected.

It was noted that the Player Representative needed to be nominated by the Player Group and this position was not part of this election process.

There being no other nominees for the vacant positions the Election of 2025 Office Bearers was closed.

It was noted that the Executive and Management Committees would look at any unfilled positions and discuss how the roles might be filled.

The new Committee is as follows:



Woonona Shamrocks Rugby Club

2024 ANNUAL GENERAL MEETING Minutes

Woonona Shamrocks Rugby Club 2024 AGM - Outcome of the Election of Office Bearers 2025 Committee	
Executive Committee	
President	Tony Crewe
Vice President	Vaughan Judd
Director Juniors Rugby	Vacant
Hon Secretary	Vacant
Hon Treasurer	Mark Dandridge
Club Captain	Ben Ridgway
Management Committee	
Match Day Chairperson	Vaughan Judd
Assistant Secretary	Vacant
Assistant Treasurer	Terry Nutt
Social Chairperson	Vacant
Players Representatives	Vacant
Registrar	Vaughan Judd
Hall Convener	Vacant
Canteen Manager	Michael Hyam
Grounds Manager	Mark Ziebell
Juniors Treasurer	Vacant
Juniors Registrar	Vacant
IDRU Delegate	Huw Thomas
Marketing & Communications	Vacant
Womens' Rugby Coaching Development	Vacant
Co-ordinator Coaching/referees	Vacant
Other Club Office Bearers	
Licensee	Andrew Cracknell
Hon Solicitor	Tom Ellicott
Hon Auditor	Andrew Webb
Communications	Jack McConnell (Aidan Jordens)
Juniors Sub Committee	
Director Junior Rugby (Chairperson)	Vacant
Juniors Treasurer	Vacant
Juniors Registrar	Vacant



Woonona Shamrocks Rugby Club

2024 ANNUAL GENERAL MEETING Minutes

Ratification Of Juniors' Committee Positions

6.

In accordance with Clauses 11(b) and 14(b) of the Club Constitution – This AGM is required to ratify those positions within the Shamrocks Junior Rugby Club as determined by their 2023 AGM.

As no Juniors' AGM has been held – there are no positions to ratify.

Mark Dandridge initiated some discussion on this matter with input from Troy Keifer it was felt the matter was best discussed in General Business.

Setting of Club Member Fees:

7.

In accordance with Clause 9 of the Club Constitution the Club subscription fee is required to be set by the AGM;

It was moved that the Club Member Fee for 2024 25 be set at \$75:00 with a rebate being provided to all financial members by way of canteen discounts to total the equivalent of 10 beers (Currently a \$60)

The Shamrocks Player Fees were discussed and the following breakdown was provided for 2024 player fees noting that the 2024 IDR, NSW Rugby and ARU Insurance Fees have not yet been released and the attached are 'best guess' projections

WOONONA SHAMROCKS RUGBY CLUB	
2025 Season	
Summary of Proposed Membership Fees	
As Projected At 2024 Club AGM	
Associate Membership Fee	\$75.00
Shamrock Player Club Membership Fee	\$75.00
Player Registration Fees via Rugby Explorer	
IDRU, NSW RU, & NSW CU Fees	\$183 (est)
ARU Insurance	\$95 (est)
2% Surcharge	\$5.60 (est)
PROJECTED TOTAL:	\$283.00
Given that the Club will pay the vast majority of players' Rugby Explorer Registration fees either via Sponsorships or by direct deposit - For the outlay of \$75 Membership Each Shamrock Player Receives:	
Playing Shorts	
Playing Sox	
Club Polo	
Canteen Card	\$60.00
Individual Strength & Conditioning	
Estimated Value:	\$350



Woonona Shamrocks Rugby Club

2024 ANNUAL GENERAL MEETING Minutes

It was moved that these Membership Fees (\$75 for both Player and Associate members) be adopted for the 2025 season.

Moved: Michael Hyam

Moved: Huw Thomas

Passed:

General Business:

1. Junior Rugby Issues:

- Following up on the previously raised issue that as no Juniors' AGM has been held – there are no positions to ratify, some discussion was held to best determine a way forward.
- Any changes to the methodology behind junior Positions would require a change to the constitution, specifically clauses 11(b) and 14(b) and it was agreed that no changes to the constitution could take place at this meeting and that a Special General Meeting would need to be called, after the Committee had a chance to develop a way forward.
- It was acknowledged that the Club has had a strong and successful history of participation in IDRU Junior Rugby.
- It was also identified that COVID has had a huge impact, not only on our Club's Juniors' Program, but also on many other code participation numbers.
- While acknowledging that some IDRU Clubs had managed the Junior issue very well, our club's drawing area did not provide the same opportunities as, say Campbelltown or Kiama.
- Troy Keifer put to the meeting that a significant player recruitment drive was required in 2025 to target a specific segment of the Juniors pool. Troy was of the view that there was a local opportunity to attract 16 – 17 year olds specifically,



Woonona Shamrocks Rugby Club

2024 ANNUAL GENERAL MEETING Minutes

especially any young players who had a background in Rugby League, but who now may be interested in what the Shamrocks Club could offer.

- The issue of 16 – 17 year olds' eligibility to pay for the club was discussed and no real issues were identified, as long as a level 2 Coach could assess a player's ability to play a position.
- It was identified that this cohort of young people were looking for the support of a strong club which valued their participation and that rewards such as, being valued by the Club, free conditioning training at Ocean Park, end-of-season trip away, free playing gear, etc were important in attracting these young people.
- It was suggested that a new position within the Committee may be looked at to promote this type of recruitment. Troy indicated that within the restraints of his work, he may be able to offer some time in a position such as Director: Junior Pathways. To be determined by the Committee.

2. The issue of attracting new (younger?) female members to the Club was also discussed. It was certainly agreed that there was an opportunity as well as a need to attract this important group and that strategies needed to be developed to ensure this could happen.
3. A vote of thanks was moved by Mark Dandridge for Huw Thomas for his work as President over the last two years and this was seconded by all present and passed unanimously.

Meeting closed at 12.12 PM



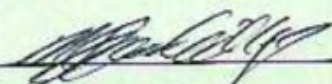
Woonona Shamrocks Rugby Club
2024 ANNUAL GENERAL MEETING Minutes



Woonona Shamrocks
Rugby Club Inc

Annual General Meeting
Sunday November 17, 2024

10.00 AM
Attendance Sheet

M. Hyam	
Graham McDONALD,	
Cheryl Nutt	Mark Stone
Peter McANOREN	Joan Sege
Paul Griffiths	Leanne Caudwell
Tony Keefe	Bonnie Smith
Tony Nutt	Auntie Travers
MARK ZIEBEL	Tony Crane
Pauline Tredder	Ken Phillips
	Vaughan Sudd.
	G.W. Tredder

The following changes in GREEN represent the major changes to the Shamrocks' Rugby Club's Constitution which are proposed for ratification at the 2025 Club's AGM

11. OFFICE BEARERS

- (a) The Honorary Office Bearers of the Club shall be patrons, President, Vice President, **Director of Junior Rugby**, Honorary Secretary, Honorary Treasurer, Public Officer, Club Captain, Assistant Secretary, Assistant Treasurer, Registrar, Marketing and Promotions Chairperson, Social Chairperson, District Delegate, Coaching and Development Chairperson, Players Representative, Canteen Manager, Match Day Co-Coordinator, Grounds Person, **Community Coordinator**, Honorary Solicitor and Honorary Auditor.

(h) Director of Junior Rugby:

The Director - Junior Rugby shall be responsible for the management and organisation of all junior teams. They shall have the power to obtain assistance from Club Members in the furtherance of their duties. This position is to be elected at each Annual General Meeting along with other Management Committee positions. **If a Junior Sub-Committee is established, as detailed in Section 14. (a), The Director, Junior Rugby will chair that Junior Sub-Committee.**

Director Junior Rugby:

The Director Junior Rugby is to be responsible for attracting young players (especially junior players) to the club. This may include:

(s) Community Coordinator:

The Community Coordinator will work with the local community to build a relationship to ensure the Club has builds a strong connection between community members, organisations, and government bodies, facilitating communication, fostering positive relationships, and resolving issues.

It may appoint **Sub-Committees** to act for such purposes which the Management Committee may consider desirable and to delegate to any such **Sub-Committee** such power as the Management Committee may deem fit and to revoke or alter any such appointment or delegation.

A Juniors Sub-Committee as detailed in 14. (g) is an example of one such group.

(g) Junior Sub-Committee

The Junior Sub-Committee, if delegated, shall be responsible for managing Junior rugby in the club including but not limited to: nominating teams to play in the Illawarra District Rugby Union (IDRU) Competition and any other competition under the auspices of the IDRU, recommending to the Club Executive the club fees for junior members, the recruitment and development of junior players and the appointing of coaches for junior teams. The Junior Sub-Committee will be chaired by the Director, Junior Rugby, as elected at the Club's Annual General Meeting, and will seek nominations from club members to positions in the Junior Sub-Committee as deemed appropriate and required. The Club's Management Committee may appoint persons to the Junior Sub-Committee without elections as the Management Committee deems appropriate.

**CONSTITUTION OF
THE WOONONA SHAMROCKS RUGBY CLUB INC.**

1. TITLE

The name of the Club shall be WOONONA SHAMROCKS RUGBY CLUB INC.

2. INTERPRETATION

In the interpretation of these Rules and all By-Laws and Regulation made hereunder, unless the contrary intention shall appear:-

- (a) "CLUB" shall mean Woonona Shamrocks Rugby Club Inc.
- (b) "MEMBER" shall mean a person duly admitted or elected under these Rules.
- (c) "RULES" shall mean these Rules.
- (d) "MANAGEMENT COMMITTEE" shall mean the body duly constituted under these Rules.
- (e) "MONTH" shall mean calendar month.
- (f) "WRITING" shall include printing, lithography, typewriting, and all other modes of representing or reproducing words in a forcible form.
- (g) The singular shall be deemed to include the plural and the plural shall be deemed to include the singular.

3. OBJECTS

- (a) To assist in the promotion, control, management and encouragement of the game of Rugby Union Football and such other sports, games and pastimes as the Club may deem expedient and to foster good fellowship amongst its members and between its members of other sporting organizations.
- (b) To raise funds by all lawful means for the attainment of these objects.
- (c) To provide for the alleviation of distress among Members and their dependants as the Management Committee may from time to time determine.
- (d) To enforce the observance of the Rules, By-laws and Regulations of the Club and to deal with any infringement of the same.
- (e) To invest the moneys of the Club not immediately required for any of its objects in such manner as may from time to time be determined.
- (f) To purchase, take on lease or in exchange hire or otherwise acquire any real and personal property and any rights or privileges which the Club may think necessary or convenient for its purposes. To give mortgages or other charges or securities to secure the payment of the whole or part of the purchase money or any property acquired by the Club.
- (g) To lay out, construct, maintain or alter any grounds for football or other athletic sports pastimes necessary or convenient for the purposes of the Club.
- (h) To construct, erect, maintain or alter any buildings, houses or works which may be required for the purposes of the Club and to furnish and equip the same in such manner as may be necessary or convenient for such purposes.

- (i) To borrow or raise money or secure payment of money in such manner as the Club shall think fit.
- (j) To sell, improve, manage, let, mortgage, dispose of or turn to account all or any part of the real and personal property of the Club.
- (k) To assist from the Club's surplus of available funds and render assistance to a general nature to any charitable, patriotic, benevolent, sporting or philanthropic institution or body as the Management Committee may from time to time think fit.
- (l) To acquire, establish, print and publish newspapers, periodicals, books and leaflets or other literary work that the Club may think desirable for the promotion of its objects.
- (m) To encourage the promotion of players including junior players in the skill of Rugby Union Football and to ensure that the players are considered for inclusion in teams for which their ability is considered by the Management Committee or such other Sub-Committee as the Management Committee may entrust with this task to be most suited.
- (n) To establish, equip, furnish and maintain a Club house for the benefit of Members and to provide accommodation for members and their guests upon premises of which the Club is the bona fide occupier, such accommodation to be provided and maintained from the joint funds of the Club. No member shall derive any profit, benefit or advantage from the Club.

4. OFFICE AND PLACE OF BUSINESS

The office and principal place of business of the Club shall be at such place as the Management Committee shall from time to time determine.

5. AFFILIATION

The Club shall be affiliated with the Illawarra District Rugby Union and the Country Rugby Union of New South Wales and shall abide by the Rules and By-laws of the said Illawarra District Rugby Union and Country Rugby Union of New South Wales.

6. CLUB COLOURS

The Club colours shall be such as are approved by the Management Committee and registered with the Illawarra District Rugby Union.

7. MEMBERSHIP

7.1 Membership Qualifications

(a) Life Members:

The Club may at a Special General Meeting or its Annual General Meeting elect Life Members and a Member shall be eligible for such election only upon completion of at least ten years active service with the Club in a senior volunteer capacity including but not necessarily limited to Executive Committee, Management Committee, Senior Coaching Service, or to the colors game of Rugby Union over a similar period, all to the discretion of the Management Committee and nominated Life Membership Committee. This service should be over and above any time playing rugby for the club.

A nomination for Life Membership shall be in writing signed by at least five financial Members. Such nomination shall be lodged with the Honorary Secretary for presentation at the next management committee meeting. The Management Committee shall then refer the nomination to the Life Membership Committee to prepare a report on the nomination. The Management Committee shall consider the Life Membership Committee report in voting on the Nomination. If the Nomination receives three fourths majority of those present at the Management Committee the Nomination shall then be

tabled at a Special General Meeting called to hear the Nomination. For such nomination to be successful at the Special General Meeting it must receive a 90% majority vote of Members present and entitled to vote.

(b) Ordinary Members:

A candidate for Ordinary Membership shall complete and lodge with the Honorary Secretary a form of application for membership approved by the Management Committee and shall pay the annual subscription.

Upon compliance with these conditions the candidate's application can be considered by the Management Committee and in the event of the application being approved the applicant shall be deemed to a duly admitted Ordinary Member of the Club and shall be bound to further to the best of their ability the objects, interests, influence and standing of the Club and shall observe the Rules, By-laws and Regulations of the Club in force from time to time.

In the event of the candidate's application for Ordinary Membership failing to obtain the approval of the Management Committee the annual subscription paid shall be returned to the candidate and they shall be advised by the Honorary Secretary that their application for Ordinary Membership has been unsuccessful and no reason shall be given to them for the failure of their application.

An Ordinary Member may pay Life Time Membership (fees to be determined by the committee) which entitles them to be an Ordinary Member for the duration of their life.

(c) Honorary Members:

The Club at its Annual General Meeting may elect to Honorary Membership any person who has rendered special service to the Club in the furtherance of its objects. A nomination for Honorary Membership shall be in writing signed by at least two financial Members. Such nomination shall be lodged with the Honorary Secretary at least seven days prior to the last Management Committee Meeting before the Annual General Meeting and shall only be considered at the Annual General Meeting if it receives the approval and recommendation of the Management Committee. For such nomination to be successful at the Annual General Meeting it must receive a three-fourths majority vote of Members present and entitled to vote.

Honorary Membership shall continue for a term of twelve months and the Register of Honorary Member shall be reviewed at each Annual General Meeting. Once a person has been elected to Honorary Membership it shall not be necessary for the Management Committee to give its approval and make a recommendation as aforesaid.

7.2 Cessation of Membership

A person ceases to be a member of the Club if the person:

- (a) Dies
- (b) Resigns that membership; or
- (c) Is expelled from the Club.

7.3 Resignation of Membership

- (i) A member of the Club is not entitled to resign that membership except in accordance with this rule.
- (ii) A member of the Club who has paid all amounts payable by the member to the Club in respect of the members membership may resign from membership of the association by first giving notice (being not less than 1 month or not less than such other period as the committee may determine) in writing to the secretary of the member's intention to resign, upon expiration of the period of notice, the member ceases to be a member.
- (iii) Where a member of the association ceases to be a member pursuant to clause (ii), and in every other case where a member ceases to hold membership, the secretary shall make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

8. REGISTER OF MEMBERS

The Public Officer of the Club shall establish and maintain a register of members of the club specifying the name and address of each person who is a member of the Club together with the date on which the person became a member.

The register of members shall be kept at the principal place and administration of the association and shall be open for inspection free of charge, by any member of the club at any reasonable hour.

9. SUBSCRIPTION

The annual subscription to be paid by the Members shall be determined by the Annual General Meeting and shall be due and payable before any date as the Management Committee may determine. Any club player fees may be set by the Management Committee and are payable by the date determined by the Committee.

10. MEMBERS LIABILITY

The liability of a member of the club to contribute towards the payment of the debts and liabilities of the club or the cost, charges, and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of the club as required by Rule 9.

11. OFFICE BEARERS

- (a) The Honorary Office Bearers of the Club shall be patrons, President, Vice President, **Director of Junior Rugby**, Honorary Secretary, Honorary Treasurer, Public Officer, Club Captain, Assistant Secretary, Assistant Treasurer, Registrar, Marketing and Promotions Chairperson, Social Chairperson, District Delegate, Coaching and Development Chairperson, Players Representative, Canteen Manager, Match Day Co-Coordinator, Grounds Person, **Community Coordinator**, Honorary Solicitor and Honorary Auditor.
- (b) The Honorary Office Bearers shall be elected at the Annual General Meeting provided however that if any of the above-mentioned positions shall not be filled at the Annual General Meeting or shall become vacant for any reason then the Management Committee may elect any financial member to hold such position until the next Annual General Meeting. Nominations for the above positions shall be made in writing, signed by a Proposer and a Seconder and endorsed by the Nominee as signifying their consent thereto and shall be lodged with the Honorary Secretary at least seven days prior to the Annual General meeting. Where for any reason no person is nominated as aforesaid for any one position of Office Bearers, any financial Member may be nominated verbally at the Annual General Meeting for the position by a Proposer and Seconder who are entitled to vote at such meeting provided that the person so nominated consents to such nomination. All candidates for office and their Proposers and Seconders shall be financial Members at the time for nomination.

The Management Committee may appoint the following additional Office Bearers, namely: Honorary Medical Officer, Gear Steward, Team Managers, Trainers, a Coach or Coaches, Selection Committee Members, a Social Committee, Fund Raising Committee, Grounds Committee and Tour Committee.

12. DUTIES AND POWERS OF OFFICE BEARERS

(a) President:

The President shall be the chief executive officer of the Club and shall preside at all meetings of the Club and of the Management and Executive Committees.

On all matters they shall have a deliberative and casting vote. They shall decide all matters of procedure at such meetings provided however that this decision may be over ruled by the meeting. In the absences of the President, the Vice President, or in their absence, some Member appointed by the meeting shall exercise the powers of the President for the purpose of the meeting.

(b) Vice President:

The Vice President shall act as President and shall have the powers and duties of the President in the absence of the President.

(c) Honorary Secretary:

The Honorary Secretary shall conduct and keep a record of the correspondence of the Club and keep all minute books showing the business transacted at the Club meetings and Management and Executive Committee meetings. They shall keep a register of all Office Bearers. They shall in writing notify the Secretary of the Illawarra District Rugby Union of the appointment of the Club Delegates within seven days of their election and shall notify the Secretary of the Illawarra District Rugby Union in writing of any changes of Club Delegates. They shall ensure that at all meetings of the Club and of the Management and Executive Committees a copy of the current Rules, By-laws and Regulations is available for reference. They shall keep an up-to-date copy of the Rules, By-laws, and Regulations together with all amendments and produce same to any Member upon request of which reasonable notice has been given.

(d) Honorary Treasurer:

The Honorary Treasurer will act as Chairman of the Finance and Fundraising Committee. As Chairman of the Finance and Fundraising Committee, they can co-opt any committee member to assist them in their responsibilities.

The Honorary Treasurer shall be responsible for the keeping of a correct account of all moneys received and expended by the Club and upon receipt of moneys belonging to the Club shall ensure such moneys are paid into such bank or banks as shall be approved by the Management Committee. They shall ensure receipts are obtained for all payments made by the Club and receipts are issued for all moneys received. They shall prepare and submit to the Honorary Auditor a cash statement and Balance Sheet for presentation to the Annual General Meeting of the Club. They shall submit to each meeting of the Management Committee a current Statement of receipts and expenditure and shall submit a Balance Sheet to the Management Committee providing at least seven days' notice is given by the Management Committee.

(e) Public Officer:

- (i) The Executive Committee shall ensure that a person is appointed as Public Officer.
- (ii) The first Public Officer shall be the person who completed the application for incorporation for the Zone.
- (iii) The Committee may at any time remove the Public Officer and appoint a new Public Officer provided the person appointed is 18 years of age or older and a resident of New South Wales.
- (iv) The Public Officer shall be deemed to have vacated his position in the following circumstances:-
 - Death
 - Resignation
 - Removal by the Committee or at a General Meeting
 - Bankruptcy or financial insolvency
 - Mental Illness
 - Residency outside New South Wales

- (v) When a vacancy occurs in the position of Public Officer the Committee shall, within fourteen (14) days appoint a new Public Officer and notify the Corporate Affairs Commission, Service NSW and the ATO by the prescribed form.
- (vi) The Public Officer may be an Office Bearer, Committee Member, or any other person regarded as suitable for the position by the Committee.
- (vii) The Public Officer is responsible for the completion of the Annual Statement of Financial Affairs to Department of Fair Trading within one month of presentation at the AGM.
- (viii) The Public Officer is responsible for the Lodgment of the NFP Self-Review Return to the ATO by 31 October each year.

(f) Club Captain:

The Club Captain shall be in charge of all playing Members and shall be responsible for exhibiting all notices appertaining to matches.

They shall be responsible for the general conduct of Members at matches and shall have full control of all Members travelling to and from matches and at matches.

(g) Registrar:

The Registrar shall be responsible for keeping a record of all registered players, permits, clearances and other relevant details. They shall keep a statistical record of the Club's activities including teams and matches played.

(h) Director of Junior Rugby:

The Director - Junior Rugby shall be responsible for the management and organisation of all junior teams. They shall have the power to obtain assistance from Club Members in the furtherance of their duties. This position is to be elected at each Annual General Meeting along with other Management Committee positions. *If a Junior Sub-Committee is established, as detailed in Section 14. (a), The Director, Junior Rugby will chair that Junior Sub-Committee.*

Director Junior Rugby:

The Director Junior Rugby is to be responsible for attracting young players (especially junior players) to the club. This may include:

- working with other clubs in the IDRU to offer opportunities to play competition games and develop rugby skills while tapping into Country Rugby Pathways Program.
- recruiting young players in local schools or other sporting clubs to play Rugby.
- helping to create a Pathway from Junior Rugby to Grade Rugby.

(i) Marketing and Promotions Chairperson:

The Marketing and Promotions Chairperson shall be responsible for the Marketing and Promotions Committee, who's duties included publicity of the Club's activities, the publication of all newspapers, periodicals, books, leaflets, or other literary work of the Club, Sale of Club Merchandise, Supporters Club administration and Media Liaison.

(j) Social Chairperson

The Social Chairperson shall be responsible for the Social Committee, whose roles include: organisation or any social function, organization of end of season trip away, organisation of mid-season bus trips.

(k) Coordinator Volunteers

The evolving role of volunteers in the running of the club needs to be acknowledged and supported. The introduction

of a Coordinator of Volunteers onto the Management Committee is recognition of the value of volunteers to the club. The volunteer workforce has grown within the club environment so that there are a number of key areas of importance that need to be represented; The Thursday Maintenance Group, Canteen Volunteers and the Hall Hire Group, these volunteers have become a very important component of club operations.

(l) Grounds Person:

Grounds Person shall be in charge of all playing fields, buildings and surroundings which are the Club's responsibility. For such purposes they shall have the assistance of the Match Day Committee and shall have the power to co-opt additional Members to assist in the furtherance of their duties.

(m) Delegates:

The Delegates shall represent the Club at the Illawarra District Rugby Union club delegates meetings and shall attend all meetings of the Illawarra District Rugby Union which Club delegates are entitled to attend. They will submit to the Illawarra District Rugby Union for consideration all matters as may be directed by the Management Committee of the Club and shall inform the Management Committee of any decisions of the Illawarra District Rugby Union that affect the Club.

(n) Honorary Solicitor:

The Honorary Solicitor shall offer such legal advice and assistance as the Management Committee or Club may from time-to-time request in and about the conduct of the Club's affairs.

(o) Honorary Auditor:

The Honorary Auditor shall audit the financial records of the Club annually and furnish a Certificate to the Management Committee for production at the Annual General Meeting that such records are in order and that the Balance Sheet is in accordance with the records.

(p) Coaching and Development Chairperson:

Coaching and Development Chairperson shall be responsible for the Coaching and Development Committee which oversees the selection and development of coaches, players and referees. The Coaching and development Chairperson will report to management committee on all matters arising from Coaching and Development activities.

(q) Players Representative:

Players Representative shall be responsible for providing feedback to the Management Committee upon matters that concern playing members. The Players Representative is to ensure that the Club's players have a voice at Management Committee level.

(r) Match Day Co-Coordinator :

The Match Day Co-Coordinator will be responsible for ensuring all members of the Match Day Committee perform their responsibilities properly and be empowered to co-opt assistance from whom ever available in ensuring those responsibilities are met.

(s) Community Coordinator:

The Community Coordinator will work with the local community to build a relationship to ensure the Club has builds a strong connection between community members, organisations, and government bodies, facilitating communication, fostering positive relationships, and resolving issues.

13. INDEMNIFICATION

The Members of any Committee elected or constituted under these Rules, Trustees and other Office bearers, for the time being of the Club, acting in relation to any of the affairs of the Club and each of them and their respective executors and administrators shall be indemnified and held harmless by the Members from and against all actions,

costs, charges, losses, claims, demands, damages and expenses which they or any of them there or their respective executors or administrators shall or may incur or sustain by or by reason of any act done concurred in or omitted in or about the execution of their duty or supposed duty in their respective offices or trusts except such (if any) as they shall incur or sustain by or through their own willful neglect or defaults respectively and none of them shall be answerable for the acts of defaults of the other or others of them or for joining in receipts for the sake of conformity or for bankers or other persons with whom any moneys or securities or effects belonging to the Club shall or may be lodged and deposited for safe custody or for the insufficiency or deficiency of any security upon which any moneys of or belonging to the Club shall be placed out of invested or for any other loss, misfortune or damage which may happen in the execution of their respective offices or trusts or in relation thereto except the same shall happen by or through their own willful neglect or default respectively provided that the liability of any Member under the indemnity herein contained shall not exceed that set out in Rule 10.

14. COMMITTEES

(a) Management Committee:

The Management Committee shall consist of the President, Vice President, **Director of Junior Rugby**, Honorary Secretary, Honorary Treasurer, Club Captain, Assistant Secretary, Assistant Treasurer, Social Chairperson, Coordinator Volunteers, Coaching and Development Chairperson, Marketing and Promotions Chairperson, Hall Hire Convener, Registrar, Canteen Manager, Match Day Co-Coordinator, Grounds Person and Player Representative.

All shall be elected at the Annual General Meeting. The Players Representative must be either a past or present player. The Management of the Club shall be vested in such Management Committee.

It shall have the power to perform all such acts and deeds as shall appear to it desirable or essential for the proper management of the Club and the whole of the assets and property of the Club shall be vested in the Management Committee in the absence of Trustees appointed as hereinafter provided.

It shall examine and deal with all accounts and expenditure of the Club. It shall have the power to set aside and control Club Funds for any purpose authorized by the objects hereinbefore set out.

It may appoint **Sub-Committees** to act for such purposes which the Management Committee may consider desirable and to delegate to any such **Sub-Committee** such power as the Management Committee may deem fit and to revoke or alter any such appointment or delegation.

A Juniors Sub-Committee as detailed in 14. (g) is an example of one such group.

The Club's Management Committee shall have the power to impose training or match levy on players and to formulate and operate an Injured Players' Fund.

It shall have the power to make, amend or revoke from time to time By-laws and/or Regulations ancillary to or for the purpose of carrying out, but not inconsistent with, these Rules provided that any such By-laws and/or Regulation may be altered or rescinded by resolution carried at a Club meeting by a three-fourths majority of Members present and entitled to vote.

It shall have the power to reprimand, suspend or expel any Member who, in its opinion, has infringed any of the Rules, By-laws or Regulations of the Club or has acted prejudicially to the interest of the Club or is not desirable as a Member of the Club provided that such Member shall first be given at least seven days' notice in writing signed by the Honorary Secretary to appear before the Management Committee to show cause why the Management Committee should not exercise any of its foregoing powers and provided that any member so reprimanded, suspended or expelled shall have the right to appeal to a Club Meeting. No expelled or retiring Member shall have any claim on the Club, either individually or collectively.

It shall be the sole authority of the interpretation of all Rules, By-laws and Regulations of the Club and for settling disputes relating to the affairs of the Club and the decision of the Management Committee upon any question of interpretation or upon any matter affecting the Club, and not provided for by the Rules, or any By-laws or Regulations made hereunder, shall be final and binding on the Members.

No Member of the Management Committee shall be entitled to vote on a motion in which they may have pecuniary interests other than the deciding of the annual subscription or levies on Members.

(b) Executive Committee:

The Executive Committee shall consist of the President, Vice President, Director Junior Rugby , Honorary Secretary, Honorary Treasurer and Club Captain and shall have the power to deal with all urgent matters requiring immediate attention and the Honorary Secretary shall report any business conducted by the Executive Committee at the next Management Committee Meeting for confirmation or otherwise.

The Executive shall comprise two groups:

Group 1 – President, Honorary Secretary and Club Captain.

Group 2 – Vice President, Honorary Treasurer and **Director of Junior Rugby**.

One group shall resign at every Annual General Meeting on a rotating basis. Those not resigning shall continue to hold office until the following Annual General Meeting when they will resign. This clause does not preclude any executive officer resigning before the completion of a two-year term. The replacement officer will continue in office until the completion of the original officer's term

(c) Selection Committee:

The Selection Committee shall consist of Members elected by the Management Committee and, for the purpose of selecting any one team, shall also include the Coach of that team. Whenever a Member of the Selection Committee is absent from a Selection Committee Meeting the Selection Committee may appoint a Member to take their place at such meeting. The Selection Committee shall select all senior teams to represent the Club. A Chairperson of the Selection Committee shall be elected by the Selection Committee Members elected by the Management Committee.

(d) Social Committee:

Social Committee – would comprise of the social chairperson, and as many assistants as the social chairperson would require. The responsibilities of the Social Committee would be:-

- Organise trip away.
- Organise post-match social events.
- Organise any other social events.

(e) Finance and Fundraising Committee

Finance and Fundraising subcommittee would see to all financial matters of the club. The committee could comprise: Treasurer, Assistant Treasurer, Fundraising Officer, Sponsorship Officer as a minimum but may involve more people. Duties of the F & F Committee include:-

- Recommending fees.
- Setting sponsorship products.
- Organising fundraising events.
- Paying bills.
- Sponsorship management.

(f) Match Day Committee

Match Day Committee is responsible for everything that is required on match days and would comprise, Grounds person, Canteen Manager, Match Day Co-Coordinator, Registrar, Medical Officer plus a team of committee members responsible for setting up the ground. The Match Day Committee will have power to act autonomously in organizing the ground for matches but must adhere to any instruction issued from the Management Committee.

(g) Junior Sub-Committee

The Junior Sub-Committee, if delegated, shall be responsible for managing Junior rugby in the club including but not

limited to: nominating teams to play in the Illawarra District Rugby Union (IDRU) Competition and any other competition under the auspices of the IDRU, recommending to the Club Executive the club fees for junior members, the recruitment and development of junior players and the appointing of coaches for junior teams. The Junior Sub-Committee will be chaired by the Director, Junior Rugby, as elected at the Club's Annual General Meeting, and will seek nominations from club members to positions in the Junior Sub-Committee as deemed appropriate and required. The Club's Management Committee may appoint persons to the Junior Sub-Committee without elections as the Management Committee deems appropriate.

(h) Marketing and Promotions Committee

Marketing and Promotions (M&P) Committee is responsible for all aspects of promoting the club. Duties include but not limited to: Publicity for games, Media Liaison, Promotional items. Merchandising, Newsletters, News Articles, Supporters Club.

(i) Life Membership Committee

The Life Membership Committee will comprise the Vice President, Registrar and four Life Members appointed by the Management Committee. This committee will investigate life membership nominations referred by the management committee and prepare reports on such nominations for consideration by the management committee.

(j) Coaching and Development Committee

The Coaching & Development Committee (C&D) shall be responsible for all aspects of development within the club including coaches, referees, and players. Development is defined as identification of talent in refereeing, coaching or playing and assisting those individuals to meet their full potential. The C&D Committee will assess coaches and make recommendations to the management committee on the appointment of coaching staff. Ongoing assessment of coaching staff will be undertaken by the C&D Committee.

The C&D Committee will comprise a Chairperson, Player Development Officer(s), Coaching and Refereeing Development Officer(s) to be selected by the chairperson before the first Management Committee meeting of the season and ratified by the Management Committee.

15. MEETINGS OF MEMBERS

The Management Committee shall meet:

- (a) During the Illawarra District Rugby Union competition season, at least once each month.
- (b) At other times, at least once every two months.

The Selection Committee shall meet at such times as is necessary to select the teams to play in each Club game and at such other times as the Management Committee may require.

The Social Committee and any Special Committee shall meet at such times as the Chairman of such Committees or as the Management Committee may require.

At any Committee meeting no new business shall be considered later than two hours and thirty minutes following the commencement of that meeting.

16. CLUB MEETINGS

- (a) Club meetings shall comprise the Annual General Meeting, Special General Meetings and Ordinary General Meetings.
- (b) The Annual General Meeting shall be held at least once in every calendar year and not more than fifteen months after holding of the last preceding Annual General Meeting. The date, time and place of the Annual General Meeting shall be decided by the Management Committee and the Honorary Secretary shall give fourteen days' notice thereof to every registered Member of the Club who is entitled to vote at that meeting.

- (c) A Special General Meeting of the Club shall be called by the Honorary Secretary at the insistence of the Management Committee or upon receipt by the Honorary Secretary of a written requisition signed by not less than nine Members and setting forth the objects of such requisition and the business to be transacted at such Special General Meeting. Such meeting shall be held within twenty-eight days after receipt of the requisition and only the business mentioned therein shall be transacted at the Special General Meeting. Notice of such Special General Meeting and of the business to be transacted thereat shall be sent to every Member having a right to vote at least twenty-one days before the date of such Special General Meeting.
- (d) An Ordinary General Meeting of the Club shall be called by the Honorary Secretary at the insistence of the Management Committee or upon receipt by the Honorary Secretary of a written requisition signed by not less than nine Members. Such meeting shall be held within twenty-eight days after the receipt of the requisition. Notice of such Ordinary General Meeting shall be posted on the club notice board at least fourteen days before the date of such Ordinary General Meeting. The Management Committee must consider all recommendations at the following Management Committee.
- (e) Ordinary Members who are Financial Members and Life Members shall be entitled to vote at such Club meetings.

7. QUORUM

The Quorum for meetings of the Club and of its Committees shall be as follows:-

- (a) Club Meetings – Fifteen Members
- (b) Management Committee Meetings – Five Members of whom at least two must be Members of the Executive Committee.
- (c) Executive Committee Meetings – Three Members
- (d) Selection Committee Meetings – Three Members.

If a Quorum be not present within thirty minutes after the time fixed for any meeting the Members present shall adjourn the same to such day being not less than seven or more than twenty one days subsequently at the same time and place and it shall not be necessary to give any notice of such adjournment otherwise than by posting a notice on the Notice Board at the Club rooms at least three days prior to the adjournment date.

8. RULES OF DEBATE

The Rules of Debate at all meetings of the Club and of its Committees shall, except where otherwise provided by these Rules, be in accordance with parliamentary procedure so far as the same is applicable to such meetings.

9. FINANCE

The financial year of the Club shall commence on the 1st of October and end on the 30th of September in each year.

True accounts shall be kept by the Honorary Treasurer of all moneys received and expended by the Club and the matters in respect of which such receipt and expenditure takes place and of the property, credit and liabilities of the Club and subject to all reasonable restrictions as to the time and manner of inspecting the same that may be imposed in accordance with the Rules, By-laws or Regulations of the Club for the time being shall be open to the inspection of the Members.

If at any time the funds of the Club shall not be sufficient to meet the expenditure of the Club, the Club may by resolution carried by a majority of Members at a Club meeting order a levy to be struck upon Members of the Club. Notice in writing that such levy has been struck and specifying the amount thereof shall be sent to each Member by the Honorary Secretary and each Member so notified shall pay the amount of such levy into the funds of the Club within the time specified.

The Club may at any time create any special fund for any special purpose and may prescribe the means by which such funds may be maintained and at any time thereafter may order that such special fund be closed and prescribe the

manner in which all moneys remaining therein shall be used or applied.

All moneys received for and on behalf of the Club shall be paid forthwith to the credit of the Club into such bank or banks as shall be approved by the Management Committee. All amounts of \$2.00 or more paid by or on behalf of the club shall be paid by funds drawn against the Club accounts in such bank or banks and signed by any two of the following office bearers, namely the President, Honorary Secretary, Honorary Treasurer, Vice President, and Assistant Treasurer. All payments shall be made out of the funds provided that they first be passed for payment by the Management Committee provided always that any two of the following office bearer namely the President, Honorary Secretary and Honorary Treasurer, may expend a sum not exceeding \$200.00 in case of emergency.

20. FINANCIAL MEMBERS

An Ordinary Member shall be deemed to be at any date a financial Member if they shall then have paid the subscription payable by them as provided by these Rules and any other moneys due by them to the Club.

A Life Member or an Honorary Member shall be deemed to be at any date a Financial Member if they shall then have paid all moneys due by them to the Club.

21. TRUSTEES

The Trustees of the Club shall be elected by the Management Committee and they shall respectively hold office until death or resignation in writing unless removed from office by a resolution of the Management Committee. The number of Trustees shall be three and the property of the Club shall be vested in them. They shall deal with the property of the Club as directed by resolution of the Management Committee (of which an entry in the Minute Book shall be conclusive evidence).

22. PROPERTY

The property of the Club shall belong to the Members and shall be vested in the Trustees as hereinbefore provided. No Member shall by reason of their Membership have any transmissible interest therein. No Club property shall be removed from the Club premises without the approval of the Executive Committee who will only grant permission upon a Member's becoming guarantor for its safe return. The Club or its assets shall not be liable for the loss of or injury to any property whatsoever which shall be any manner be delivered to or received by the Club or any of its officers or servants from or for or on behalf of any Member of the Club.

The income and property of the Club howsoever derived shall be applied solely towards the promotion of the objects of the Club as set forth in this Constitution and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profit to the Members of the Club. Provided that nothing herein shall prevent the payment in good faith of remuneration to any officers or servants actually rendered to the Club, or reasonable or proper rent for premises demised or let by any Member of the Club.

23. DISSOLUTION

The Club shall be deemed to have been dissolved if when a resolution in favor of dissolution shall have been carried by a three fourths majority of all Members at a Special General Meeting called for the purpose of considering such resolution and the affairs of the Club shall thereupon be wound up in such matter as the Special General Meeting shall direct.

If upon winding up or dissolution of the Club there remains after the satisfactions of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed among the Members of the Club but shall be given up or transferred to some other institution or institutions having objects similar to the objects of the Club and which shall prohibit the distribution of its or their income and property among its or their Members to an extent at least as great as is imposed on the Club under or by virtue of Clause 20 hereof such institution or institutions to be determined by the Members of the Club at or before the time of dissolution or in default thereof by such Judge of the Supreme Court of New South Wales as may have or acquire jurisdiction in the matter and if and so far as effect cannot be given to the aforesaid provision, the to some charitable object.

24. NOTICES

In every case in which a notice is by the Rules, By-laws or Regulations directed or authorized to be given such notice may be served by the Honorary Secretary upon any individual Member either personally, e-mail or by sending it through the post in a pre-paid envelope addressed to such individual Member at his registered address or last know place of abode or business. Any notice sent by e-mail or post shall be deemed to have been well served on the day following that on which the e-mail, envelope or wrapper containing the same is sent. A certificate in writing signed by the Honorary Secretary that the envelope or wrapper containing the notice was addressed and posted shall be conclusive evidence thereof.

25. OBJECTIONABLE SUBJECTS

The Club shall be strictly non-political and non-sectarian and shall not directly or indirectly allow any subject bearing on politics or religion to be introduced at any meeting of the Club or on the Club's premises. Any Member of the Club who publicly participates in any political gathering or meeting shall not act as if he represents the views of the Members of the Club.

No unseemly conduct likely to interfere with the comfort of other Members of the Club will be permitted and Members shall be required to assist in preventing such conduct.

26. ALTERATION TO RULES

No existing Rule shall be repealed or altered nor shall any new Rule be adopted except upon a resolution carried by a three fourths majority of those present and entitled to vote at a properly constituted Club meeting of which at least twenty-one days' notice shall have been given of such proposed alteration or adoption to every registered Member of the Club.

27. LIABILITY OF INJURY

The Club shall have no obligations to compensate players for expenses incurred as a result of injuries received whilst playing or training for the Club.

28. COMMON SEAL

The Common Seal of the Club shall be kept in the custody of the Public Officer.

The Common Seal shall not be affixed to any instrument except by authority of the Management or Executive Committee and the affixing of the Common Seal shall be attested by the signatures either of two members of the Committee or of one Member of the Committee and of the Public Officer or Secretary.

29. INSPECTION OF BOOKS

The records, books and other documents of the club shall be open to inspection, free of charge, by a member of the Club at any reasonable hour.

9	General Business: b. Vote on Proposed Life Membership Status for: I. Marilyn Saywell II. Richard Aylett c. Identification of additional meeting in 2026 to discuss the future of the Shamrocks Rugby Club
----------	---

LIFE MEMBERS SUB COMMITTEE REPORT: Ms MARILYN SAYWELL

September 2025

This Sub Committee met on Thursday September 4th 2025 following the Club's Management Committee's decision to forward to this group the correctly formatted Life Membership Nomination it received for Ms Marilyn Saywell at its meeting Monday, September 1st 2025.

This report reflects the outcomes of that meeting and the group fully endorses the nomination of Marilyn Saywell for Life Membership of the Shamrocks Rugby Club.

The group found that the work Marilyn had been involved in over her 14 years involvement with the Club was exemplary.

Marilyn's ability to manage many of the Club's fundraising activities, especially the important canteen, made a significant contribution to the Club's financial position over her time with the Club. It was not only her high level organizational and planning skills but her highly developed people skills that contributed so much to the Club's ability to grow, celebrate its successes and reward its members. The growth and development of the hugely successful 'Shamrock Volunteer Culture' will be forever a legacy of Marilyn's work. Marilyn also worked on the Committee, served as an event organizer and hall hire convenor; all this work fostered a successful platform for her efforts to continue well beyond her time with the Club.

The Life Membership Sub Committee takes great pleasure in advising the Club Management Committee of its support for this nomination.

LIFE MEMBERS SUB COMMITTEE REPORT: RICHARD AYLETT

OCTOBER 2025

This Sub Committee met on Monday October 6th 2025 following the Club's Management Committee's decision to forward to this group the correctly formatted Life Membership Nomination it received for Mr Richard Aylett at its 'Virtual-Out-Of-Session' meeting Thursday, September 4th 2025.

This report reflects the outcomes of that meeting and the group fully endorses the nomination of Richard Aylett for Life Membership of the Shamrocks Rugby Club.

The group found that the input to the Club by Richard over his 13 years involvement with the Club was exemplary.

Thirteen years of continuous effort at elevated levels across various representative honours of Illawarra District Rugby is both a significant commitment and achievement. This sub-Committee feels this commitment has brought to the Club a level of recognition and respect which has contributed to enhancing a positive profile of both the Shamrocks Rugby Club and of the game of Rugby in the Illawarra.

In the view of this Sub-Committee this level of commitment demonstrates dedication, excellence, and pride in building the profile of the Club in our community. Richard has dedicated a significant amount of time and energy as a volunteer across a number of roles within the Club and as Life Membership has, at its core, a recognition of members who have demonstrated a deep and lasting commitment to the club, this Life Membership Sub Committee takes great pleasure in advising the Club Management of it's support for this nomination



CLUB FUTURE:

Shamrocks Rugby Club needs to look at a broad range of issues for the 2026 season and beyond and the following issues are very immediate strategies we need to be looking to solve.

- 1. Retention of our current senior playing group***
- 2. Creating a target of recruiting at least 15 new senior players for the 2026 season***
- 3. Attracting at least 3 new elite players to the club***
- 4. Building on the excellent re-start of the Junior's program created at the close of the 2025 season***
- 5. Being able to create a succession plan for First and Second Grade Coaches***
- 6. Finding new Team Managers and Gear Stewards***
- 7. Building on the excellent Shamrock Volunteer Program that has served the Club so well over the years noting the significant age profile of the existing Volunteer Group***